

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

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May 21, 1984

ALL-COUNTY INFORMATION NOTICE I-49-84

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: INTERCOUNTY TRANSFERS

REFERENCE: ACIN I-32-80

The purpose of this letter is to apprise counties of the Department's plans for improving the Intercounty Transfer (ICT) procedures by updating the ICT Coordinator List, issuing new regulations and revising the Notification of Transfer (ABCDM 215) form.

In order to assist counties to handle exceptional ICT problems, the County Welfare Directors' Association (CWDA) requested that the ICT Coordinator List be updated and maintained as current as possible. The Department will be updating the March 1980 list (copy attached). We are requesting that you identify your current ICT Coordinator and provide us with the necessary contact information by May 31, 1984, even if there has been no change in the information as it appears on the March 1980 list. Please submit the requested information to:

Dennis Ragasa
AFDC Policy Implementation Bureau
744 P Street, M.S. 16-31
Sacramento, CA 95814

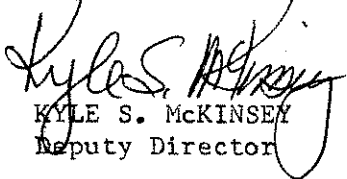
We remind you that ICT Coordinators are designated to handle only exceptional problems. An attempt to resolve routine problems should be made by the involved eligibility workers before contacting the ICT Coordinator.

The Department has filed regulations with the Office of Administrative Law for regulatory changes in the ICT procedures. These regulations are expected to become effective on July 1, 1984. In general, the proposed regulations will: 1) shorten the transfer period from 60 to 30 days; 2) require the recipient to apply for a redetermination of eligibility in the second county; 3) require the second county to determine the recipient's continuing eligibility; 4) make specific the elements of the case record that must be forwarded to the second county; and 5) shorten the time period by which the first county must provide the essential records to the second county.

The ABCDM 215 form is being revised through a joint effort by this Department and the CWDA Forms Advisory Committee. We expect the revised form to be available by July 1, 1984 to coincide with implementation of the revised ICT regulations. Substantial revisions have been made to this form to ensure that an ICT is completed in a timely and effective manner.

The changes summarized above are specifically targeted to a reduction in errors related to the ICT process, improved working relationships among the counties, and uninterrupted assistance to eligible recipients who move from one county to another within the state.

If you have any questions regarding this letter, please direct them to Dennis Ragasa of the AFDC Policy Implementation Bureau at (916) 322-5330.



KYLE S. MCKINSEY
Deputy Director

Attachment

cc: CWDA